



# SCMS Code of Conduct

*(Approved by the SCMS Oversight Committee, December 18, 2007)*

The Southwest CUNA Management School is a community of faculty, staff, students, suppliers, vendors, and visitors that stretches across all spectrums. Every member of the SCMS community is responsible for conduct that creates, promotes, and maintains a learning and work environment that is open to and welcomes all persons.

The Southwest CUNA Management School community is expected to conduct itself in a manner that will reflect positively on all professional relationships. To this end, the following Code of Conduct, as approved by SCMS Oversight Committee, is issued to all professionals participating in SCMS.

This Code of Conduct outlines behaviors specifically expected or prohibited while participating in the SCMS program, but is not exhaustive. Members of the SCMS community are committed to personal and academic integrity, respect, honesty, compassion, and recognizing the inherent worth and dignity of all persons. SCMS does not tolerate behavior that contradicts these values.

All students are expected to know and abide by this Code of Conduct.

As a member of the SCMS Community:

- I recognize I am a guest of Texas Christian University, as well as other locations where school events are held and will act accordingly.
- I will maintain the highest possible professional and ethical standards so as to uphold the dignity and reputation of the credit union movement.
- I will exercise professional skill and judgment to the best of my ability and conduct professional responsibilities with independence of thought and action, objectivity and integrity. I will act independently of the SCMS community and will be responsible for my own actions and conduct.
- I will conduct myself in a manner that reflects positively on my credit union, Southwest CUNA Management School, Texas Credit Union League, other credit unions leagues supporting SCMS, Credit Union National Association, Texas Christian University, as well as any other facility where SCMS events are held.
- I will not maliciously or recklessly injure the person, professional reputation, or property of another person or property of any SCMS related facility.
- I will exhibit professional classroom values and behavior by:
  - arriving, attending, and departing class in an appropriate manner.
  - demonstrating trust, respect and civilities.
  - engaging in responsible classroom activities such as:
    - turning off cell phones/pagers,
    - not using electronic devices to send or receive messages during class,
    - avoiding unnecessary talking, and
    - not reading outside material or doing other work during class.
  - taking responsibility for team and individual assignments.
  - developing cooperative relationships with other students, faculty, and staff.
  - not acting in a disruptive or inappropriate manner in class, residence halls on campus or during other class functions.
- I will follow all relevant laws, statutory regulations and customs relating to products, processes and intellectual property, such as patents and copyrights.
- I will comply with Texas Christian University, the City of Fort Worth, and Southwest CUNA Management School, rules governing alcohol and drugs, including consumption, distribution, and unauthorized sale or possession of drugs and alcoholic beverages.

## **Violations and Disciplinary Action**

Violations of the SCMS Code of Conduct not only affect the person(s) directly involved but the community as well. Upon report of a violation of the Code of Conduct, the SCMS Director and Chief Evaluator/Senior Faculty Strategist will initiate a review to determine the facts relating to the alleged violation.

SCMS treats all violations as serious and will follow with disciplinary action, including termination from the school, where necessary.